

**E-TENDER
FOR**

Empanelment of travel firms/ Agencies/ fleet operators for supply of environmentally friendly (Electric Vehicles Only) cars on monthly hire basis for official use in the Telangana State Government Departments & Corporations

**Tender Ref No.: TSREDCO/PBDS/EV-Vehicles/Empanelment/59/20-21 Dated:
30.12.2020**



**Telangana State Renewable Energy Development Corporation Ltd (TSREDCO)
(A State Government Company)**

D.No. 6-2-910, Visvesvaraya Bhavan, II floor

The Institution of Engineers Building, Khairatabad, Hyderabad - 500 004.

Telangana State, India

Tel Nos. 040 - 2320 1502, 2320 1503, Fax No. 040 - 2320 1504

E-mail: pdprojects@tsredco.telangana.gov.in

Web site: tsredco.telangana.gov.in

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SECTION I: Invitation for Bids (IFB)

Name of Work: Empanelment of travel firms/ Agencies/ fleet operators for supply of environmentally friendly (Electric Vehicles Only) cars on monthly hire basis for official use in the Telangana State Government Departments & Corporations

Notice Inviting Tender (NIT)/ Bid Document No: TSREDCO/PBDS/E-Vehicles/Empanelment/59/20-21 Dated 29.12.2020

Background:

Government of Telangana through G.O.RT.No.7 dated 07.02.2019 nominated Telangana State Renewable Energy Development Corporation Limited as State Designated Agency cum Implementing Agency for installation of EV public charging stations in the state. Accordingly, the same role has been pronounced in the state Electric Vehicle & Energy Storage policy which is approved in cabinet.

Accordingly, TSREDCO is inviting e-bids from interested bidders for “Empanelment of travel firms/ Agencies/ fleet operators for supply of environmentally friendly (Electric Vehicles Only) cars on monthly hire basis for official use in the Telangana State Government Departments & Corporations in entire Telangana state through online bidding.

Any amendment(s) / corrigendum/clarification(s) with respect to this Tender shall be uploaded on the websites of TSREDCO web site. The bidders should keep themselves updated regularly visiting TSREDCO website “<https://tsredco.telangana.gov.in>” for any amendment/ corrigendum/ clarification in regard to this Tender.

DISCLAIMER:

1. Telangana State Renewable Energy Development Corporation Limited (TSREDCO) reserves the right to modify, amend or supplement this document including all formats and Annexures.
2. While this document has been prepared in good faith, neither TSREDCO nor their employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this tender document, even if any loss or damage is caused by any act or omission on their part
3. TSREDCO have right to reject the bidding process at any stage or right to cancel the tender without mentioning any reason. TSREDCO also have right to cancel the tender during bid validity period without mentioning any reason. In the event of any date indicated above is a declared Holiday, the next working day shall become operative for the respective purpose mentioned herein.

4. Since this is only an empanelment tender only. TSREDCO does not guarantee any business, however, TSREDCO will allot the business to the successful bidders based on the confirmation received from various Govt. departments/ organizations in the state basing on the final L1 rate discovered.
5. The allotment procedure adopted by TSREDCO will be final.

Bid Information Sheet

Tender Document No.	TSREDCO/PBDS/E-Vehicles/Empanelment/59/20-21 29.12.2020	Dated
Tender Document Cost	INR 5,000/- (Rupees Five Thousand only) plus 18% GST (non-refundable & non-adjustable). The cost of tender document has to pay online payment only.	
Security Deposit/ Contract Performance Guarantee	10% of the Contract value with respect to the respective WO, to be valid upto additional three months beyond the contract duration period	
Broad Scope	Empanelment of travel firms/ Agencies/ fleet operators for supply of environmentally friendly (Electric Vehicles Only) cars on monthly hire basis for official use in the Telangana State Government Departments & Corporations	
Document Sale Date & Timing	From 30.12.2020 (from 15:00 hours IST)	
Pre-bid meeting	On 04.01.2020 at 14.30 PM	
Last date of bid submission period	16.01.2021 at 17.00 Hours	
Online Bid Submission Period	From 30.12.2020 to 16.01.2021 (up to 17:00 hours IST)	
Technical bid Opening Date & Time	19.01.2021 at 15:00 hrs. IST	
Financial E-bid Opening Date & Time	20.01.2021 at 15:00 hrs. IST	
Bid Validity Period	90 days from the date of opening of Financial bid.	
Validity of Empanelment	3 Years from the date of signing of Agreement.	
Contact Person(s) for Queries	Project Director – Projects & Business Development, Telangana State Renewable Energy Development Corporation Ltd (TSREDCO), D.No. 6-2-910, Visvesvaraya Bhavan, II floor The Institution of Engineers Building, Khairatabad, Hyderabad - 500 004 Telangana State, India Ph: 040 – 23201502, 23201503. Fax: 040 – 23201504 Email: pdprojects@tsredco.telangana.gov.in	
EoI to be addressed to	Vice Chairman & Managing Director Telangana State Renewable Energy Development Corporation Ltd (TSREDCO), D.No. 6-2-910, Visvesvaraya Bhavan, II floor The Institution of Engineers Building, Khairatabad, Hyderabad - 500 004. Telangana State, India Ph: 040 – 23201502, 23201503. Fax: 040 – 23201504 Email: vc@tsredco.telangana.gov.in	

Brief Highlights of Tender

1. Qualified bidders from the two-bid tender will be empanelled to provide commercial electric vehicles, with or without drivers as required, for official use by government departments and corporations on monthly-hire basis.
2. The list of empanelled agencies/ firms/fleet operators will be valid for a period of three years, after the expiry of which a fresh empanelment will take place.
3. Contracts will be awarded to the empanelled agencies/ firms/fleet operators, on the discretion of TSREDCO, as per the requirements of Telangana state government departments and corporations. The decision of TSREDCO in this regard is final.
4. The tender offers by the qualified bidders will be valid for a period of 90 days from the date of opening the qualifying bids. If the award of contract takes place after a period of 90 days has elapsed since the date of opening of qualifying bids, the eligible empanelled contractors may be asked to submit a new technical and financial bid, at the discretion of TSREDCO.
5. Upon award, the contract will be for an initial period of one year. The contract may be extended subsequently, on mutual consent and on same terms and conditions, for a period of not more than one year at a time on review of performance, depending upon the requirements and administrative conveniences of the office.
6. The requirement of vehicles for empanelment shall be as under:

S.No.	Model	Quantity	Driving range per charge	Model of vehicle
1	EV Sedan	500	250-300 km	Not less than 2019
2	EV SUV	500	300- 400 km	Not less than 2019

7. The intending and eligible bidders may submit the tenders through email to pdprojects@tsredco.telangana.gov.in in two bid system {i.e. (i) Technical Bid and (ii) Financial Bid} in the prescribed proforma.
8. The tender documents can be downloaded from the website of <https://tsredco.telangana.gov.in> from 30/12/2020 from 3.00 PM onwards to 17/01/2021 (up to 5.00 PM).
9. Interested bidders may submit their quotation online through e-mail: pdprojects@tsredco.telangana.gov.in as per the tender document available at TSREDCO web site: <http://tsredco.telangana.gov.in>. Bidders are requested to follow the instructions carefully as per the tender document and the instructions given in the above said website. All documents in support of eligibility criteria etc. are also to be scanned and emailed along with the Tender Documents. Tender sent by any other mode will not be accepted. No

tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances whatsoever. Any corrigendum/addendum regarding this tender will be available on the above said website only. No personal communication will be sent.

NOTE: Important Instructions to Bidders

Bidder shall submit bid proposal along with Bid Document fee, complete in all respect as per the Bid Information Sheet. Technical bids will be opened in presence of authorized representatives of bidders who wish to be present.

TSREDCO have right to reject the bidding process at any stage or right to cancel the tender without mentioning any reason. TSREDCO also have right to cancel the tender during bid validity period without mentioning any reason. In the event of any date indicated above is a declared Holiday, the next working day shall become operative for the respective purpose mentioned herein.

Bid documents which include Eligibility criteria, "Technical Specifications", various conditions of contract, formats, etc. can be downloaded from TSREDCO website <https://tsredco.telangana.gov.in/>.

Any amendment(s)/corrigendum/clarifications with respect to this Bid will be uploaded on TSREDCO website <https://tsredco.telangana.gov.in> only. The Bidder should regularly follow up for any Amendment/ Corrigendum/ Clarification on the above website. No separate notifications will be issued for such notices/ amendments/ clarification etc. in the print media or individually.

Bids not accompanying the Bidding Document Cost, or those accompanied by these instruments of inadequate value, shall not be entertained, and in such cases, the online bids shall not be opened.

The Bidding Document Cost has to be necessarily submitted in the form of online payment mode i.e., RTGS/NEFT to "TSREDCO"(Account Details are mentioned below).

Beneficiary Name	:	Telangana State Renewable Energy Development Corporation Ltd. (TSREDCO)
Account Number	:	30242010095314
IFSC Code	:	SYNB0003024
Bank Name	:	Canara Bank
Branch	:	Mukramjahi Road, Hyderabad.

The details of the instruments of Bidding Document Cost has to be entered online in relevant fields/columns of the module while submitting the bid. It must be ensured by the bidder that the original instruments towards Bidding Document Cost (i.e., in scan copy online payment receipt) are received by TSREDCO before opening time of the Technical bids for verification of the details of the same. Failure to comply with this would render the bid liable for rejection and the bid will not be opened online. TSREDCO will not be

responsible for any delay, loss or non-receipt of Bidding Document Cost sent by post/courier.

Any relaxation/exemption sought by bidders shall only be considered in accordance with relevant clauses of this tender document regarding submission and Bidding Document Cost shall be subject to fulfillment of conditions defined in the respective clauses. Since all the conditions explained in the respective clauses for seeking exemption from submission of Bidding Document Cost is self-explanatory, bidders should ascertain about their fulfillment of all conditions and submit their bid accordingly.

If at any stage, it is found that false information is furnished or non-compliance of any of the conditions defined at the said clauses, the bid/offer shall be considered as non-responsive and would not be considered for further evaluation.

1 General Terms of Reference

1.1 Background

Name of the Tender: Empanelment of travel firms/ Agencies/ fleet operators for “supply of environmentally friendly (Electric Vehicles Only) cars on monthly hire basis for official use in the Telangana State Government Departments & Corporations”.

Tender Reference No: TSREDCO/PBDS/E-Vehicles/Empanelment/59/20-21, Dt 29/12/2020

1.2 Organization

Telangana State Renewable Energy Development Corporation Limited (TSREDCO) is the State’s Nodal Agency for MNRE, State Designated Agency to BEE for enforcing and implementing EE and RE activities, and also State Nodal Agency for EV public charging infrastructure facilities in the state of Telangana respectively.

The vision & mission of the organization is "To be a pioneer institute in the area of promotion of Energy Conservation Initiatives and Renewable Energy programmes/ projects and also to ensure faster adoption of Electric Vehicle & Energy Storage Systems with state-of-the-art technologies coupled with experts and technocrats to present highly competitive and efficient services to the end user".

1.3 Clarification on Bidding Documents

A prospective Bidder requiring any clarification to the bidding documents may notify to TSREDCO in writing through e-mail at the TSREDCO mailing address indicated below. The TSREDCO will respond in writing to any request for clarification or modification of the bidding documents that it receives no later than seven (7) working days prior to the deadline for submission of bids prescribed by the TSREDCO. Written copies of the TSREDCO’s response (including an explanation of the query but not identification of its source) will be sent to all prospective Bidders that have received the bidding documents.

The address of TSREDCO, for communication:

The Vice Chairman & Managing Director
Telangana State Renewable Energy Development Corporation Ltd (TSREDCO),
D.No. 6-2-910, Visvesvaraya Bhavan,
The Institution of Engineers Building,
Khairatabad, Hyderabad - 500 004. Telangana State,
E-mail: pdprojects@tsredco.telangana.gov.in

Whenever the bidder is silent about the acceptance of tender conditions such as bank guarantee, warranty period, liquidated damages etc. it shall be presumed that the bidder has accepted and certified tender conditions and no further correspondence seeking specific confirmation about acceptance of these conditions shall be made.

The Bidder shall be deemed to have examined the Bid document, to have obtained his own information in all matters whatsoever that might affect carrying out the Works in line with the Technical specifications and Scope of Work specified in the document at the offered rates and to have satisfied himself to the sufficiency of his Bid

1.4 Amendment to bidding documents

At any time prior to the deadline for submission of bids, the TSREDCO may, for any reason, whether at its own initiative, or in response to a clarification requested by a prospective Bidder, amend the bidding documents.

1.5 Procedure for Submission of Bid

All the bidders shall follow the instructions for submitting their bids to this tender and shall be required to submit their technical proposals in two separate sections, namely:

The Bidder shall zip the soft copies of the proposals separately i.e., labelled as Technical Bid & Financial Bid. The technical bid should contain the details of the offer as follows:

- i. Bid document fee/cost of tender document as mentioned in Bid Information Sheet. (copy of online receipt).
- ii. One complete set of scanned tender documents and subsequent amendments (if any), duly signed and stamped on each page along with related support documents.
- iii. Bid Form (as in Annexure I) and Declarations/Letters as in Annexure-II to V;
- iv. Self-Attested copy of Registration of firm/company, if applicable
- v. Self-Attested copy of Experience certificate issued by Central/State Government/Public Sector companies for one year or more during the last five years, if applicable.
- vi. Self-Attested copy of PAN card of firm/company/individual.
- vii. Self-Attested Copy of the IT return filed for the last financial year.
- viii. Minimum turnover of INR 50 lakhs per annum to be certify by CA
- ix. Self-Attested Copy of Goods Service Tax (GST) registration certificate, if applicable.
- x. Self-Attested copy of document showing current insurance of the vehicle, if applicable.
- xi. Self-Attested Copy of Registration Certificate of vehicle, if applicable.

Financial Bid, to be submitted in a separate zip file shall comprise of a Financial bid as per format.

Bids not accompanied by cost of tender document shall be out-rightly rejected and treated as non-responsive, unless exempted from payment/submission of tender document cost, in

which case, the documents asked for towards exemption need to be enclosed in the bid. Further, their Price/ Financial bid will be not being opened.

The documents have to be emailed to pdprojects@tsredco.telangana.gov.in only. If the bid documents are submitted other than this mentioned e-mail id, the bids will be treated as non-responsive and will not be considered for evaluation.

1.6 Cost of Bid Preparation

The Bidder shall bear all costs associated with the preparation and submission of its Bid, including cost of presentation for the purposes of clarification of the bid, if so desired by the TSREDCO. TSREDCO will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

1.7 Language of Bids

The proposal prepared by the bidders and all correspondence and documents relating to the Bid exchanged by the bidder and TSREDCO, shall be written in English language, provided that any printed literature furnished by the bidder may be written in another language so long the same is accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.

1.8 Contacting the Employee

No Bidder shall contact the Employee on any matter relating to its bid, from the time of the opening of bids to the time the contract is awarded.

Information relating to the examination, evaluation and comparison of bids and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful bidder has been announced. Any effort by a Bidder to influence the Employer in the Employer's bid evaluation, bid comparison or contract award decisions may result in rejection of the Bidder's bid.

1.9 Price Basis

Prices mentioned in financial Bid shall be firm and not subject to escalation till the execution of the complete work and its subsequent amendments accepted by the bidder even though the completion / execution of the work may take longer time than the delivery period specified. TSREDCO has full rights to call for negotiations for further decreasing the prices or going for reverse bidding. Also, However, TSREDCO may negotiate with the successful bidder for reducing the price.

Statutory variation in applicable taxes & duties may be varied from time to time by the competent authorities. Bidders shall quote all prices in Indian Rupees only.

1.10 Taxes, Levies and Duties

Prices of items shall be quoted as per the bid document. However, in general, prices shall be inclusive of sales tax, GST, transportation, insurance, levies, service tax and any other duties

etc., (wherever applicable) on F.O.R. destination/site basis. All taxes and duties shall be clearly indicated

1.11 Period of Validity of Bid

Bids shall remain valid for complete bid document period validity as mentioned in Bid Information Sheet. In exceptional circumstances, the TSREDCO may solicit the bidder's consent to an extension of the bid validity period. The request and response thereto shall be made in writing through letters/ e-mails.

1.12 Power of Attorney

A power of attorney duly authorized by a notary public, indicating that the person(s) signing the bid has/have the authority to sign the bid and thus the bid is binding upon the bidder during the full period of its validity. However, TSREDCO shall have right to accept the authorization of the persons ensuring genuinity based on the supporting documents.

1.13 Signing of Bid

The original copy of the bid, consisting of the documents mentioned in the bid document shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. The authorization shall be indicated by written power of attorney accompanying the bid and submitted to this bid document. All pages of the bid shall be initialled by the person or persons signing the bid.

Any interlineations, erasures or overwriting shall only be valid if they are initiated by the signatory to the bid.

1.14 Deadline for submission of bids

Bids must be received by the TSREDCO at the email id specified as under and the bids will be opened at the same address as per timings stated in Bid Information Sheet.

The TSREDCO may, at its discretion, extend this deadline for submission of bids by amending the bidding documents, in which case all rights and obligations of TSREDCO and bidders will thereafter be subject to the deadline as extended.

No bid may be withdrawn in the interval between the bid submission deadline and the expiration of the bid validity period.

1.15 Preliminary Examination of Bids.

The TSREDCO will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, whether the bids are generally in order and properly uploaded and e-mailed to pdprojects@tsredco.telanagana.gov.in on or before 5.00 PM on 19th Jan 2021.

1.16 Letter of Award and entering the agreement

Prior to the expiration of the period of bid validity, the TSREDCO will notify the successful bidder in writing by issuing Letter of Intent or Letter of Award either through telefax/ scanned e-mail or through registered/speed post/couriered letter, that its bid has been accepted. The

letter of award will constitute the formation of the contract. In case, bidder does not return the duplicate copy of LOA with duly signed and acceptance within 7 days, then the LOA will be deemed to be accepted by the successful bidder, on whom award is made.

The bidder shall sign an agreement with TSREDCO within 15 days from the date of issue of LOA. The Successful Bidder shall execute an agreement with TSREDCO in the INR 200 non-judicial stamp paper of Telangana Jurisdiction only in the name of the Tenderer (2 sets or franklin). In case of the successful bidder fails to execute necessary agreements as prescribed, within the stipulated period, then his tender held as non-responsive and LOA will be issued to second successful bidder.

1.17 Award criteria

I.The selected bidder will be awarded to the empanelled agencies by TSREDCO, as requirements arise from Telangana state departments and corporations.

II.In the case that a contract is awarded within the period of validity of the bid-

- a) Selection of contractor from the list of empanelled firms, fleet operators and agencies shall be as per technical qualifications, in terms of the electric vehicle models and quantities required by the contracting state departments and/ or corporations. Preference will be given to empanelled firms, fleet operators and agencies that are best-suited to fulfil the entire requirements of a given contract by themselves.
- b) If two or more empanelled firms, fleet operators and agencies are equally qualified to meet the technical requirements of the contracting state departments and/or corporations, contract will be awarded to the empanelled firms, fleet operators and agencies that submitted their bid earlier than the others, on a first-come, first serve basis.
- c) If no one empanelled firms, fleet operators and agencies is able to fulfil the requirements of a contract by themselves, the contract will be divided over two or more contractors, as required. In this case, the above-mentioned considerations will still hold in selection of contractors from the list of empanelled firms, fleet operators and agencies.

III.In the case that a contract is awarded after the period of validity of the bid has elapsed-

- a) Empanelled firms, fleet operators and agencies qualified

IV.The selected firms, fleet operators and agencies for the contract shall make available the vehicle(s) at the place, to be decided by the dept, for inspection. If the dept. is satisfied with the condition of the vehicle(s), only then the contract shall be awarded. If the selected individual/ agency is not able to provide vehicle(s) in good condition resulting in non-issue of purchase order, the earnest money of such bidder shall be forfeited.

1.18 Period/ Duration of Contract

The contract shall be valid for a period of three years from the date of issue of work order.

The department may cancel the contract during the contract period without assigning any reason by giving a notice of 30 days. However, the period of contract can be extended for a further period of one year at the discretion of the VC&MD, TSREDO. The contract so extended by the department, will be on the same rate and terms & conditions. After expiry of the term or extended term, the contract will automatically come to an end and no separate notice will be given.

1.19 Force Majeure

Bidder shall not be considered in default if delay in delivery occurs due to causes beyond his control such as acts of God, natural calamities, civil wars, strikes, fire, frost, floods, riot or epidemic/ pandemic diseases etc. Only those causes which have delayed duration shall be considered cause of force/ calendar majeure. A notification to this effect duly certified by local chamber of commerce/ statutory / competent authorities shall be given by the bidder to TSREDCO by registered/speed post letter/by hand/email. In the event of delay due to such causes, the delivery schedule will be extended for a length of time equal to the period of force majeure or at the option of TSREDCO, the order may be cancelled. Such cancellation, would be without any liability whatsoever on the part of TSREDCO. In the event of such cancellation, the bidder shall refund any amount advanced or paid to the bidder by TSREDCO.

1.20 Arbitration:

If any difference arises concerning this Agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations. In the event of any question, dispute or difference arising under the agreement or in connection therewith (except as to matter the decision to which is specifically provided under this agreement), the same shall be referred to sole arbitration VC&MD,TSREDCO. The agreement to appoint an arbitrator will be in accordance with the Arbitration and Conciliation Act 1996. The arbitration proceedings shall take place at Hyderabad, Telangana and shall be conducted in English. The provisions of Arbitration and Conciliation Act, 1996 and the rules framed there under and in force shall be applicable to such proceedings.

1.21 Set Off:

Any sum of money due and payable to the contractor (including security deposit refundable to him) under this contract may be appropriated by hirer and set off the same against any claim of the hirer for payment of a sum of money arising out of this contract or under any other contract made by contractor with purchaser.

1.22 Limitation of Liability

Except in cases of criminal negligence or will ful misconduct, the Bidder shall not be liable to the TSREDCO, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of accident , or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Bidder to pay liquidated damages to the TSREDCO and the aggregate liability of the bidder to the TSREDCO, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to any obligation of the Bidder to indemnify the TSREDCO with

respect to patent infringement.

1.23 Terms of Payment

- No payment shall be made in advance nor any loan from any bank or financial institution shall be recommended on the basis of the order of award of work.
- The contractor shall submit the monthly bill in the first week of following month in respect of previous month for sanction of the amount of bill and passing the bill for payment.
- All payments shall be made by RTGS/NEFT using PFMS within 15 days of submission of invoice.
- The competent authority shall be at liberty to withhold any of the payments in full or in part for recovery of penalties mentioned in Clause 26 of Section-III of this tender.
- The term “payment” mentioned in this para includes all types of payment due to the contractor arising on account of this contract, excluding Earnest Money and Security Deposit which are governed by separate clauses of the contract.
- Wherever applicable, all payments will be made as per rate schedule of payments stated in Section-V of the submitted Price bid of the successful bidder.

1.24 Penalties:

- I. Vehicles should be made available on call on working days during stipulated duty hours. In case of failure to supply the vehicle, a penalty of Rs.1000/= will be imposed on each occasion, in addition to the pro-rata deduction of rental in the monthly bill.
- II. Department reserves the right to call the vehicles before stipulated duty hour and beyond duty hour. Vehicles should be made available on call basis beyond the office hours in the weekdays as well as holidays, failing which the penalty of Rs. 500/= will be imposed on each occasion.
- III. The vehicle shall report at the specified place at the specified reporting time. In case of delay in reporting, acceptance of the vehicle will be at the discretion of the controlling officer subject to following conditions:
 - If vehicle is accepted after delayed reporting, a penalty of Rs.300/= will be imposed for that day.
 - If the vehicle is not accepted, a penalty as per sub-clause (i) above will be imposed.
- IV. In case of breakdown, if the vehicle is not replaced with an equivalent or superior vehicle within one & half hour, penalty of Rs.200/= per occasion will be imposed, in addition to the pro-rata deduction of rental in the monthly bill.

1.25 Cancellation

TSREDCO reserves the rights to cancel the work order in the part or in full by giving one-week advance notice thereby if-

- The bidder fails to comply with any of the terms of the work order
- The bidder becomes bankrupt or goes in to liquidation.
- The bidder makes general assignment for the benefit of the creditors and any receiver is appointed for the property owned by the bidder.

1.26 Corrupt or Fraudulent practices:

The TSREDCO requires that bidders observe the highest standard of ethics during the procurement and execution of such contracts. TSREDCO: defines, for the purposes of this provision, the terms set forth below as follows:

- A. i) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and

ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the TSREDCO, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the TSREDCO of the benefits of free and open competition;
- B. will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- C. will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract of the TSREDCO.

1.27 Governing Law

The Contract shall be governed by and interpreted in accordance with laws in force in India. The Courts of Hyderabad shall have exclusive jurisdiction in all matters arising under the Contract.

1.28 Taxes and Duties

Except as otherwise specifically provided in the Contract, the bidder shall bear and pay all taxes, duties, levies and charges assessed on by all Municipal, State or National Government authorities in connection with the Facilities where the Site is located.

If any rates of Tax are increased or decreased, a new Tax is introduced, an existing Tax is abolished, or any change in interpretation or application of any Tax occurs in the course of the performance of Contract, an equitable adjustment of the Contract Price shall be made to fully take into account any such change by addition to the Contract Price or deduction there- from. However, these adjustments would be restricted to direct transactions between the TSREDCO and the successful bidder. These adjustments shall not be applicable on procurement of raw materials, intermediary components etc.

1.29 TSREDCO reserves the right to

Negotiate with the Bidders for further reduction of prices.

1.30 Banning of Business Deal

The bidder will be banned from business with TSREDCO if any of the particulars produced by

the bidder such as Auditor Certificate, Annual account, GST Clearance Certificate etc. are found to be incorrect, or if there is breach of any of the conditions in the contract.

2 GENERAL Requirements TERMS AND CONDITIONS

2.1 Scope of the tender:

- I. The Telangana State Renewable Energy Development Corporation (TSREDCO) invites applications in two-bid system, i.e. Qualifying/Technical bid and Financial bid, for empanelment of firms, fleet operators and agencies for the provision of registered commercial electric vehicles on monthly hire basis for official use in Telangana State Government Departments & Corporations.
- II. Bids are invited for the provision of registered commercial electric vehicles on monthly hire basis, with and/or without a licensed driver and vehicle charging infrastructure. Contract shall be as per the requirement of specific Telangana state government departments and corporations.
- III. Successful bidders shall be empanelled to provide the above-mentioned services, upon requirement from any Telangana state government department and/ or corporation.

2.2 Eligibility:

- I. The tender is open for firms, fleet operators , agencies i.e., partnership firms or companies and start-ups that fulfil the respective eligibility criteria provided below.
- II. In the case that the bidder is a firms, fleet operators , agencies -
 - a. The bidder shall have experience of supplying four-wheeler vehicles (internal combustion engine vehicles or electric vehicles) to public sector or private sector entities for minimum one year.
 - b. The bidder shall own or lease minimum one four-wheeler vehicle (internal combustion engine vehicles or electric vehicles) registered as commercial vehicles in their company or firm's name for use as commercial vehicles. The proof of ownership or lease holding should be produced along with the qualifying bid documents.
 - c. Minimum turnover of the company firm/ company has to INR 50 lakhs per annum and it has to be certified by CA.
- III. The bidder is not obliged to own or lease a commercially registered electric vehicle for the purpose of empanelment. However, the bidder shall demonstrate the ability to obtain electric vehicles on ownership or lease basis, as per the qualifying bid details.
- IV. The bidder must have a Permanent Account Number (PAN). If applicable, the bidder must have registration for Goods Service Tax (GST).

2.3 Criteria for Evaluation of Tenders:

- I. The evaluation of the tenders will be made first on the basis of technical information furnished in form given in Technical bid and then on the basis of Financial information furnished in form given in Financial bid.
- II. The Financial bid of such firms found short listed based on technical parameters (as per Technical bid) will be opened as mentioned in the bid information sheet. It must be kept in view that no decision will be given by the Tender Evaluation Committee (TEC) during this financial bid opening meeting. Any inference drawn during the meeting of this Committee by the bidders or their representatives will be their own view and TSREDCO will not be responsible or obliged to abide by the same.
- III. The reasons for selection or rejection of a particular bid will not be disclosed. The award of work will be further subject to terms and conditions of tender.
- IV. Bid shall be evaluated to determine whether it is complete, whether documents have been properly signed and are generally in order.
- V. TEC will determine the substantial responsiveness of each bid to the bid document. A substantially responsive bid is one, which conforms to all the terms and conditions of bid documents without material deviation. A bid determined as substantially non-responsive may be rejected.
- VI. TEC shall evaluate and compare the substantially responsive bids and comparison of financial bids shall be on the rate quoted (inclusive all levies and taxes).
- VII. Financial Bids shall be evaluated based on the evaluation formula described in Section-V.

The successful bidder is required to submit tender document, duly signed on all pages for having read, understood and accepted all the terms & conditions associated with the bid and the resultant contractual obligations.

2.4 Right of Acceptance:

- I. The VC&MD, TSREDCO reserves all rights to reject any bid, including of those bidders who fail to comply with the instructions, without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific bid. The decision of the VC&MD, TSREDCO in this regard is final and binding.
- II. Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvass for the work will prejudice the bidder's quotation.

2.5 Communication of Acceptance:

Successful Bidder will be informed of the acceptance of his bid through email by EPP (Electronic Procurement Portal).

2.6 Security Deposit:

- I. The successful bidder/ bidders for the contract will have to deposit a performance security guarantee bond (security deposit) for an amount of two months hire charges of the contract in the form of a Bank Guarantee or Demand Draft for a validity period of work order duration plus additional 3 months (i.e., 15 months). The Security Deposit will not be adjusted against any payment due to the firm from the any Government Department/ organization.
- II. The Security Deposit can be forfeited, wholly or partly, by order of the competent authority in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said security deposit as may be considered by TSREDCO sufficient to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined or 12 months from the date of expiry of the contract, whichever is earlier.
- III. A letter of intent will be issued to the successful bidder/bidders for the contract. Successful bidder shall have to submit a security deposit within 14 (fourteen) days from the issue of the letter of intent, from a scheduled bank as per the format given in Annexure-VI.

2.7 Parties to Contract:

The parties to the Contract are the Contractor (the bidder to whom the work is awarded) and the Government of Telangana through the VC&MD, TSREDCO for and on behalf of the beneficiary State Govt Department, Telangana.

2.8 Agreement:

The successful bidder will have to enter an agreement initially for a period of one year, further extendable for a maximum period of 1 year at a time. Cost of execution of agreement shall be borne by the contractor. The draft format of the agreement is at Annexure-V. Final format of agreement shall be issued by VC&MD, TSREDCO, at the time of the signing of the agreement with the successful bidder, and that final format shall be binding on the successful bidder. Final work order shall be issued only after execution of the agreement by the successful contractor. Apart from other things, all clauses of this tender document shall form the integral part of the agreement.

2.9 Subletting of Work:

The contractor shall not assign or sublet the work or any part of it to any other person or party without having first obtained permission in writing from the competent authority, which the authority will be at liberty to refuse if he thinks fit.

2.10 Services to be provided:

- I. **Description of services:** Provision of registered Commercial electric vehicles with licensed drivers, on monthly hiring basis for 2500km per month, running in state of Telangana. However, if for official purpose, vehicles have to go to adjoining states, the arrangements will be made by the contractor. In such case, tax levied by other states for such journey will be reimbursed on production of receipt.
- II. **Engagement of drivers:** If the contract requires the provision of driver, the engagement and employment of licensed drivers and payment of wages to them as per existing provision of various labour laws and regulations is the sole responsibility of the Contractor and shall indemnify the hirer. Any breach of such laws or regulations shall be deemed to be breach of this contract.
- III. **Normal Duty Hrs:** Ten hours per day on all days of month except on Gazetted Holidays notified by Govt. However, actual duty hours shall be specified by actual users of vehicles.
Further, Department reserves the right to call vehicles before stipulated duty hour and beyond duty hour. Vehicles should be made available on call basis beyond the office hours during the weekdays as well as on holidays.
- IV. **Reporting place:** Any place within the territorial jurisdiction of Telangana. The user of the vehicle shall specify actual place of reporting.
- V. **Notice period for reporting:** For regular requirements, contractor/ driver shall be notified one day in advance. Telephonic/verbal intimation shall be considered as notice.
- VI. **Condition of vehicles:** Vehicles to be provided by the Contractor should be in sound working condition and suitable for use by senior officers of the dept. The contractor shall supply the vehicles properly cleaned from outside and inside. Seats of the vehicle should have cover of white towels and towels should be washed weekly. Also, driver should be properly dressed and well behaved.
- VII. **Vehicle charging:** If the contract includes the charging costs, the charging has to be done by the contractor by himself, however if the Charging is done at the Beneficiary Govt Organisation premises, the charging cost has to be paid by the contractor as per the cost of Service prescribed.
- VIII. **Vehicle maintenance:** The contractor should send the vehicle for periodical servicing at the cost of the contractor. Hirer will not pay any mileage run for such servicing. The cost of lubricant, repairs, maintenance, Taxes, Insurance etc will be the contractor liability.
- IX. **Change in vehicle/ driver:** Driver and vehicle should not be changed frequently. If in most unavoidable circumstances a change of driver/vehicle is required, the concerned user should be informed at least one day before the day of such changes.
In case of change of vehicle by the contractor during the currency of the contract, the replacement vehicle should be an equivalent or superior electric vehicle. For such changed vehicles, the proof of ownership in case of own vehicle or in case of leased/

hold vehicles a copy of power of attorney/affidavit should be submitted within 7 (seven) days of such change.

- X. **Replacement of vehicle:** In case the department is not satisfied with the quality/condition of the vehicle, the contractor shall change the vehicle / make necessary repairs to the satisfaction of the department.
- XI. **Inter-state travel:** The vehicle must have permit to travel in neighbouring States Permit fee/all kind of entry tax will be borne by the contractor.
- XII. **Communication:** Contractor must have a telephone number (landline & mobile) where the requisition of vehicle can be conveyed round the clock (24 hrs) for 365 days. The driver of the vehicle must be provided with mobile telephone so that he may be contacted at any point of time.

2.11 Control of the Vehicles:

- I. The vehicles shall be supplied to concerned department(s), accordingly letter of Intent/ work order for the vehicles shall be issued by TSREDCO, and other rights & liabilities (during the currency of the contract), as per the agreement to be signed with the successful bidder.
- II. Monitoring of performance of the services to be provided by contractor under this tender shall be responsibility of concerned departments for the vehicles under their control. In case of any deficiency, TSREDCO may take action as per terms & conditions of this tender and agreement to be signed, on behalf of the concerned departments.
- III. Decision as to whether penalties would be levied or not for violation of terms & condition laid down in this tender shall be taken by concerned departments for the vehicles under their control. If decided so, penalties shall be levied by TSREDCO on behalf of the concerned departments.
- IV. TSREDCO will have the sole rights & responsibilities with respect to arbitration in case of disputes as per clause 28 of Section-III, and as custodian of performance security deposit.

2.12 Vehicle Liability:

The contractor/ bidder will have full liability under sections of Motor Vehicles Act 1968 and IPC causing death or permanent disability developed by the vehicle supplied by the Contractor. The hiring authority shall have no responsibility and will not entertain any claim in this regard in any circumstances. The contractor shall indemnify the hirer from such incidences.

2.13 Rate of hire charges:

- I. Rates quoted should be inclusive of all taxes except Goods Service Tax (GST). Goods Service Tax (GST) will be paid extra as per Govt. rates applicable from time to time. Proof of deposit of Goods Service Tax (GST) to appropriate authority should be submitted quarterly to TSREDCO.
- II. Duty hours will be calculated on the basis of the difference between reporting time and releasing time on each day as noted on the duty slip by the user.
- III. Calculation of distance: From garage to garage, but empty chargeable distance in this respect, from garage to reporting point and from drop-off point to garage, shall not be more than 5 km in each direction.
- IV. The bill should be prepared on the basis of above figures and the amount will be claimed on the basis of kilometres covered including those during holidays, and period of duty beyond office hours & holidays (if vehicles are used on holidays) as overtime.
- V. Parking and toll charges, if any, may be claimed by producing the parking/toll slips along with monthly bills.
- VI. Number of working days in a week may be increased by the Department anytime and the supplier will have no extra claim for this.
- VII. Payment of any government Tax /Duty in respect of the hired vehicle will be the liability of the contractor.
- VIII. No mileage will be allowed for lunch/breakfast or for Charging of the vehicle.
- IX. No change in rate will be allowed if there is a change in the price of electric vehicle charging tariff and/or spare parts of vehicle.
- X. The hirer reserves the right to counter-offer price against the price quoted by the contractor.

3 Proforma for Technical Bid

All pages of the Technical Bid shall be organised section-wise, annexed with proof documents, serially numbered and stitched/or spiral bound intact and submitted) Loose pages shall not be accepted.

1. GENERAL PARTICULARS OF TENDERER

SL.	PARTICULARS	TO BE FUNISHED BY THE TENDERER
1	Name of Tenderer/Firm	
2	Postal Address	
3	E-mail address for communication	
4	Telephone/ Fax No.	
5	Name, designation, address, contact number and Email of the representative of the tenderer to whom all references shall be made.	
6	Nature of the firm (Individual/ Partnership/Consortium/ Pvt. Ltd /Public Ltd. Co. /Public Sector, etc.) Attach attested copy of Registration & Partnership deed/ Memorandum of Association	
7	Annual Turnover of minimum INR 50 lakhs per annum (Attach balance sheets from CA in this regard)	
8	PAN NO (Copy of certificate to be enclosed)	
9	GST /TIN/ GRN No. CST No. (copies of certificates to be attached)	
10	Has the Tenderer/firm ever been debarred by any institution for undertaking any work?	
11	Any other information attached by the Tenderer (Details of Annexure / page no. where its enclosed)	
12	Does Tenderer have any relative Working in TSREDCO? If yes state the Name and designation.	
13	Experience details: (enclose the work order or experience letter or agreement copy from Govt. departments/ Pvt. Companies)	

Infrastructure capabilities: Particulars of vehicles available with the Bidder. (please attach the attested copies of the proof of the ownership or lease holding/power of attorney (duly notarized) documents of the vehicles and proof of registration of the vehicles as commercial vehicle) :

Type of Vehicle(s)	Registration number	Month of Manufacture	Date of Registration

I/We hereby declare that the information furnished above is true and correct.

Signature of Bidder/Authorized Signatory
with seal of the firm

Name of the Bidder

Place:

Date

4 FINANCIAL BID

- I. The Tenderer shall be required to download BOQ sheet from Financial bid of this tender from email with zip format and quote only service charges in figures for below the item no 1.01 to 1.04 of price schedule which are highlighted in light blue colour and the same is to be uploaded.
- II. Conditional bid shall not be considered and will be rejected outright.
- III. L-1 Bidder will be decided based on the total service charges which is the sum of service charges arrived for each item of work mentioned in column(E).
- IV. Rate for each item needs to be filled in column (3). Leaving blank for any item is NOT permitted in the financial bid form, in such cases the bid will be treated as non responsive and will be summarily rejected.

PRICE SCHEDULE

- I. This template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

SI.No	Item Description	BASIC RATE for vehicle along with driver (INR)
1	2	3
1.01	Monthly Rate (2500 Km per month & 12 hours per day)	
1.02	Charges for extra Kms (over2500 Km per month) in Rs per Km	
1.03	Charges for extra hours (over and above 12 hours per day) in Rs per Hour	
1.04	Night Halt Charges if any in Rs per night	

- II. I/We have read and understood the tender for supply of registered commercial vehicles on hire basis vide No. TSREDCO/PBDS/EV-Vehicles/Empanelment/59/20-21 Dated 29.12.2020 and other documents issued by you, we hereby quote the rates (inclusive of all taxes & duties except Goods Service Tax (GST) as under for supply of registered commercial vehicles on hire basis as detailed below:

Note :

1. The bill should be prepared on the basis of above figures and the amount will be claimed on the basis of kilometers covered and period of duty beyond office hours as per clause of Section-IV of this tender.
2. Number of working days in a month may be increased by the Department anytime and the supplier will have no extra claim for this.
3. Above rates are inclusive of all taxes/duties (Central, State, and Municipal etc. except Goods Service Tax (GST) .

[Signature]

Date :

Place :

Seal of the bidder

Annexure-I

BID FORM

Dated: _____

To
VC&MD,
TSREDCO
Hyderabad

Sir,

Sub: Empanelment of travel firms/ Agencies/ fleet operators for supply of environmentally friendly (Electric Vehicles Only) cars on monthly hire basis for official use in the Telangana State Government Departments & Corporations- Reg.

Ref: Tender No. : TSREDCO/PBDS/EV-Vehicles/Empanelment/59/20-21 Dated _____

1. Having read the terms & conditions of the above-mentioned tender and services to be provided, we undersigned, offer to provide light commercial vehicle in conformity with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith in separate sealed cover and made part of this Bid.
2. We undertake, to enter into agreement within one week of being called upon to do so and bear all expenses including charges for stamps etc and agreement will be binding on us.
3. If our Bid is accepted, we will obtain the bank guarantees from a Scheduled Bank for a sum as mentioned in this tender document for due performance of the Contract.
4. We agree to abide by this Bid for a period of 90 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
5. Until an agreement is signed and executed, this Bid together with your written acceptance thereof, in your notification of award shall constitute a binding contract between us.
6. Bid submitted by us are properly sealed and prepared so as to prevent any subsequent alteration and/or replacement.
7. We understand that you are not bound to accept the lowest or any bid, you may receive.
8. _____ reserves the right to cancel the tender without assigning any reason.
9. _____ reserves the right to reject any or all tenders without assigning any reasons whatsoever.

Dated :

Place:.

Signature _____
Designation _____

Duly authorized to sign the bid for and on behalf of.....

Annexure-II

LETTER OF AUTHORISATION FOR ATTENDING BID OPENING

(To reach on 19/01/2021 or before date of bid opening)

To
VC&MD,
TSREDCO
Hyderabad

Subject: Authorization for attending bid opening on _____ (date) in the
Tender no: _____ dated: _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned
above on behalf of _____ (Bidder)

in given below.

Name :

Specimen Signature of the authorized person:

Signature and date with Seal of bidder

Or

Officer authorized to sign the bid Documents on behalf of the bidder

Note:

1. Maximum of one representative will be permitted to attend bid opening.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not received.

DECLARATION

FOR NON-TAMPERING OF DOWNLOADED TENDER DOCUMENT FROM WEBSITE

"I.....(authorized signatory) hereby declare that the tender document submitted has been downloaded from the website <https://tsredco.telangana.gov.in> and no addition / deletion / correction has been made in the downloaded document. I also declare that I have enclosed a online payment proof of Rs.....towards the cost of tender document.

Signature of tenderer/ Authorized Signatory

Place :

Date:

Name of the Tenderer

Seal of the Tenderer

AGREEMENT

The agreement is made on this _____ day of (month) _____ (year) between the _____ (Herein after called the purchaser) acting through its authorized officials _____ (respective _____) and _____ (Herein after called the contractor whose term includes its successor and assignees), whose address is _____.

The contractor shall provide commercial vehicles on hire basis for the purchaser for official use on the terms and conditions contained and the rates as mentioned. Now, these present witnesses and it is hereby agreed and declared by and between the parties these present as followings.

The transporters shall during the period of contract that is to say from date of execution of agreement to _____ or until this contract is determined by

such notice as herein after mentioned will provide commercial vehicle not older than 2019 Model, on the rate accepted as described as schedule to this agreement. It is agreed by the contractor that number of vehicles required is likely to change and may be demanded according to the exigencies of services by _____

- I. The contractor shall comply with all the terms and conditions of the Tender No: TSREDCO/PBDS/EV-Vehicles/Empanelment/59/20-21 Dated 30.12.2020 which are part and parcel of this agreement and forms integral part of this agreement and also the following.
- II. The authorized officers of _____ shall place orders (LoI) for their requirement on the official hire order form and will receive acknowledgement from the contractor for supply of vehicles. It is anticipated that the contractor will supply vehicle to these authorities on regular basis until such time the contract is valid and the parties in agreement are satisfied with the performance of the contract.
- III. The Contractor will provide vehicles to _____ not older than 2019 and registered for the commercial purpose only and duty, taxes, Insurance etc. due for such vehicle shall be liability of the contractor.
- IV. The Contractor shall submit bills to the _____ on monthly basis for release of payment for the vehicles supplied to them respectively.
- V. The Driver or the vehicle shall be provided with the Log Book by the Contractor where date, time, Kms reading are to be filled and signed by the users/ _____ Officials. On

the basis of these Log Book, the bill shall be raised to _____ by the contractor for the vehicles under their control.

- VI. Vehicles shall be supplied by the contractor with following rates (inclusive of all taxes & duties except Goods Service Tax (GST) . Goods Service Tax (GST) will be paid extra as per Govt. rates applicable from time to time. Proof of deposit of Goods Service Tax (GST) to appropriate authority should be submitted quarterly to _____ for the vehicles under their control:

Sl.No	Item Description	BASIC RATE In Figures To be entered by the Bidder in (INR)
1	2	3
1.01	Monthly Rate (2500 Km per month & 12 hours per day)	
1.02	Charges for extra Kms (over2500 Km per month) in Rs per Km	
1.03	Charges for extra hours (over and above 12 hours per day) in Rs per Hour	
1.04	Night Halt Charges in Rs per night	

- VII. Duty hours will be calculated on the basis of the difference between reporting time and releasing time on each day as noted on the log book by the user. Distance covered shall be calculated from garage to garage but chargeable distance in this respect shall not be more than 5 km in each way.
- VIII. If the Contractor fails to provide the vehicle to _____ and if the service is not found satisfactory enough, the _____ shall have the right to terminate the contract in whole or part for the vehicles under their control.
- IX. In case of change of vehicle by the contractor during the currency of the contract, the proof of ownership in case of own vehicle or in case of leased/ hold vehicles a copy of power of attorney/affidavit should be submitted within 15 (Fifteen) days of such change for the such changed vehicles to respective ___for the vehicles under their respective control. – (may be deleted if not applicable) --
- X. In case of any accident resulting in loss or damage to property or life, the sole responsibility for any legal or financial implication would vest with the contractor. _____ shall have no liability whatsoever.
- XI. The Tender document No: TSREDCO/PBDS/EV-Vehicles/Empanelment/59/20-21 Dated 30.12.2020 which is annexed to this agreement is an integral part of this agreement.

- XII. For any legal dispute claims that may arise during the currency of the agreement in respect of vehicles provided by contractor, TSREDCO/PBDS/EV-Vehicles/Empanelment/59/20-21, will not be liable for any loss, damage, etc. suffered / to be suffered by the Contractor or third party, as the case may be, and the contractor shall bear the sole liability arising out of such disputes.

- XIII. If for any reason _____ is dissatisfied in any way with the standard of the vehicle or felt deficiency in service during the hiring period, it will be reported to the Contractor on writing by the _____. The Contractor without raising any dispute on such assessment by the _____ regarding the standard of the vehicle provided or quality of service rendered by them, may immediately replace it with another commercial vehicle on receipt of such complaint.

- XIV. The Contractor shall also be liable for all fines, penalties and traffic and other criminal offences arising out of or concerning the use of the vehicle during the hire period.

- XV. In the event of any question, dispute or difference arising under the agreement or in connection there with (except as to matter the decision to which is specifically provided under this agreement), the same shall be referred to sole arbitration _____. The agreement to appoint an arbitrator will be in accordance with the Arbitration and Conciliation Act 1996.

- XVI. All the disputes are subjected to the jurisdiction of the court at Hyderabad only.

- XVII. In witness whereof the parties present have here into set their respective hands and seals the day, year in.....

Above written:

() ()

Signature on behalf of DoT

Signature on behalf of Contractor

Name:

Name:

Designation:

Designation:

Seal:

Seal:

Agreement signed in the presence of

Witness 1:
Signature:
Name:

Witness 2:
Signature:
Name:

Tender Checklist Sheet for Bidders

1	Bid document fee/cost of tender document as mentioned in Bid Information Sheet. (copy of online receipt).	
22	One complete set of scanned tender documents and subsequent amendments (if any), duly signed and stamped on each page along with related support documents.	
3	Bid Form (as in Annexure I) and Declarations/Letters as in Annexure-II to V;	
4	Self-Attested copy of Registration of firm/company, if applicable	
5	Self-Attested copy of Experience certificate issued by Central/State Government/Public Sector companies for one year or more during the last five years, if applicable.	
6	Self-Attested copy of PAN card of firm/company/individual.	
7	Self-Attested Copy of the IT return filed for the last financial year.	
8	Minimum turnover of INR 50 lakhs per annum to be certify by CA	
9	Self-Attested Copy of Goods Service Tax (GST) registration certificate, if applicable.	
10	Self-Attested copy of document showing current insurance of the vehicle, if applicable.	
11	Self-Attested Copy of Registration Certificate of vehicle, if applicable.	