

**Expression of Interest (EOI)
Form
Architectural Builders/Consultants or Other Related
Agencies
To
Design & Drawing for TSREDCO Head office Building**



**Telangana State Renewable Energy Development Corporation Ltd
(TSREDCO)**

D.No. 6-2-910, Visvesvaraya Bhavan, II floor
The Institution of Engineers Building, Khairatabad, Hyderabad - 500 004.

Telangana State, India

Tel Nos. 040 - 2320 1502, 2320 1503, **Fax No.** 040 - 2320 1504

E-mail : ec@tsredco.telangana.gov.in

Web site: tsredco.telangana.gov.in

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SECTION – I

PREAMBLE

Telangana State Renewable Energy Development Corporation (TSREDCO), Energy Department, Government of Telangana, invites Expression of Interest (EOI) from Architects/Architectural firms, henceforth referred to as Applicants, for short listing in respect of the project involving design for construction of a State of art Head Office Building consisting spaces for Higher management, Middle management Officers and officials, conference rooms, Interpretation centre with latest multimedia facilities and associated ancillary services on a plot of land at Sy No 42/4, Khanamet, Serlingampally, Near Hitex, Hyderabad, Telangana state for Telangana State Renewable Energy Development Corporation (TSREDCO) , Hyderabad, Telangana The following indicative activities will need to be undertaken by the selected Applicant:

The Site area of the Project is expected to be approximately 1000 Sq m

EOI with all enclosures including its scanned PDF copy, MS word copy in CD/DVD needs to be submitted to the office of Vice Chairman & Managing Director, Telangana State Renewable Energy Development Corporation Ltd (TSREDCO), D.No. 6-2-910, Visvesvaraya Bhavan, II floor The Institution of Engineers Building, Khairtabad, Hyderabad - 500 004. Telangana State, India, Ph: 040 – 23201502, 23201503. gm@tsredco.telangana.gov.in on or before 03:00 pm on 25th March 2019. Late submissions will be summarily rejected. The EOI shall be submitted in a sealed Envelope superscribed-EOI for Head Office building for TSREDCO in Hyderabad

AIM & OBJECTIVE

The aim is to select suitable reputed Architectural and Engineering Design Consultancy firms for providing architectural concept and architectural designs for TSREDCO Head office at Sy No 42/4, Khanamet, Serlingampally, Near Hitex, Hyderabad, Telangana state.

The Office complex is expected to function efficiently with the help of latest services, energy efficient features, security systems, heating/cooling systems, smooth circulation and integration of open and built-up spaces and functional segregation of spaces as per requirements of the Employer as well as complying Latest applicable Building Byelaws .

ROLE OF THE SELECTED ARCHITECTURAL AND ENGINEERING DESIGN CONSULTANCY FIRM

The role of the selected firm is to provide a complete and comprehensive Architectural concept, Design, detailing and Engineering Design Consultancy and detailing for all requirements for TSREDCO Head office Building, including but not limiting to the following:

- a) Preparation of necessary elevation & sections drawings for the Proposed building.
- b) Preparing architectural working drawings, structural calculations and structural drawings, layout drawings for water supply and drainage, electrical installations, telephone installations, etc., detailed estimates and all such other particulars as may be necessary for preparation of bill of quantities.
- c) Submission of Feasibility Report covering the following:
 - Assessment of current state.
 - Broad scheme of exterior facelift including the impact of any such exterior façade on the lighting & ventilation inside and suggest ways to augment, if necessary.
 - Space planning based on space requirements.
 - Area wise service requirements and planning.
 - architectural design,
 - Landscaping,
- d) Preparation of Building plans (Floor plans) containing the following:
 - Sections and Elevations.
 - Equipment/ Furniture layout
 - 3D view/model and blow-ups of critical areas/computer walk through etc.
 - Internal & external finishing details with area chart
 - Fully dimensioned and all minute details required for floor wise.
- e) Complete Interiors & furniture, other associated structural, services drawings, ECBC & , green building compliance, documents for all stages of the project
- f) Seeking necessary clearances and approval from the concerned authorities & Govt. agencies and liaisoning, incorporating the changes in the scheme as per guideline and getting the scheme approved by such authorities.
- g) preparation of tender documents , scrutiny of tenders received, preparation of CST and recommendations.
- h) Periodic supervision of design implementation during construction phase of the Project.

- i) Supervision of works , revision of design & drawing , co-ordination between different vendors, checking of materials & quality control, measurement of works & certification of bills and any other connected job.

The selected firm shall also provide Engineering Design Consultancy for all related fields including design & detailing, furnishing all drawings and details required for Building. etc., for all related packages connected with TSREDCO Head Office.

N.B. – In case any further clarification, the IBA Guidelines may be referred.

QUALIFYING REQUIREMENTS

- a) Since Architectural concept and design is the prime consideration, reputed Architect / Architectural firms (combined with Engineering Consultancy) shall be the main lead for the project. Hence applications from individual / firms with major exposure to Architecture will be considered.
- b) The Architect / Architectural firms with creativity and vision for future with a demonstrable track record of rendering architectural concept / design services / other services for:
 - I. At least one project worth INR 8 Crores involving construction / renovation of office premises with at least 1.00 lakh sqft. area; or
 - II. At least two projects worth INR.6 Crores each involving construction / renovation of office premises with at least 0.75 lakh sqft. area each; or
 - III. At least three projects worth INR.4 Crores each involving construction / renovation of office premises with at least 0.50 lakh sqft. area each.
- c) Architectural and Engineering Design Consultancy firms shall possess expertise and experience in complete design of institutions/public buildings incorporating relevant and latest emerging features in the field.
- d) Architectural and Engineering Design Consultancy firms shall have adequate in house expertise and experience in planning, designing of architectural concept and designs, structural, civil, public health, Electrical, HVAC services, Elevators, Fire fighting systems, Building Automation, LAN, Communication, Audio Visual facilities, Interior works & Acoustics etc.,
- e) Architectural and Engineering Design Consultancy firm that follow the eligibility criteria laid down by the Council of Architecture (India)* are eligible to participate. The onus of the Architect and Engineering Design Consultancy firm's eligibility as per the Council of Architecture (India) guidelines shall rest with the firm itself.

f) Hyderabad based Architect / Architectural firms and Engineering Design Consultancy firm is preferred. However, interested Architect / Architectural firms and Engineering Design Consultant firms from other states/cities shall have Associate Architects and Engineering Design Consultants based in Hyderabad

g. Interested Architect/ Architectural and Engineering Design Consultancy firms of repute, having similar exposure in designing and execution of the institutions / Public Buildings are hereby invited to submit their “Expression of Interest” (EOI) for providing Architectural services for Construction of TSREDCO Head office Building at Sy No 42/4, Khanamet, Serlingampally, Near Hitex, Hyderabad, Telangana state , TSREDCO, reserves the right to reject any or all applications received without assigning any reason or incurring any liability thereof. For further clarification, you may contact General Manager, Telangana State Renewable Energy Development Corporation Ltd (TSREDCO), D.No. 6-2-910, Visvesvaraya Bhavan, II floor The Institution of Engineers Building, Khairatabad, Hyderabad - 500 004. Telangana State, India, Ph: 040 – 23201502, 23201503. gm@tsredco.telangana.gov.in.

INFORMATION & INSTRUCTIONS FOR APPLICANTS

1. GENERAL:

- 1.1 Letter of transmittal and forms 'A' to 'C' (i & ii) seeking information/documents are given in Section -III.
- 1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'nil' or 'no such case' entry should be made in that column. If any particular / query is not applicable in case of the applicant, it should be stated as 'not applicable'. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information shall result in the applicant being summarily disqualified. Applications made by telegram / fax and those received late will not be entertained.
- 1.3 The application should be type written. The applicant should sign on each page of the application.
- 1.4 The applicant may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project. Superfluous information need not be furnished and no information shall be entertained after submission of EOI document unless specifically called for.
- 1.5 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from taking up the project.
- 1.6 The EOI document in prescribed form duly completed and signed should be submitted (hard copy) original and one photocopy in a sealed cover. The sealed cover super scribed "Expression of Interest from Architects/Architectural firms for providing Architectural Consultancy for TSREDCO Head Office Building at Sy No 42/4, Khanamet, Serlingampally, Near Hitex, Hyderabad, Telangana state shall be received in the office of VC&MD, TSREDCO D.No. 6-2-910, Visvesvaraya Bhavan, II floor The Institution of Engineers Building, Khairatabad, Hyderabad - 500 004. Telangana State, India, Ph: 040 – 23201502, 23201503. gm@tsredco.telangana.gov.in. up to 5.30 p.m. on 25th March 2019. A soft copy, MS-Word compatible, shall also be submitted in the same sealed

cover. Documents submitted in connection with EOI will be the property of TSREDCO, Hyderabad.

- 1.7 Prospective applicants may seek any clarification in this regard EOI from the office of VC&MD, TSREDCO D.No. 6-2-910, Visvesvaraya Bhavan, II floor The Institution of Engineers Building, Khairatabad, Hyderabad - 500 004. Telangana State, India, Ph: 040 – 23201502, 23201503. gm@tsredco.telangana.gov.in.
- 1.8 TSREDCO, Hyderabad reserves its right not to respond to any question raised or provide clarification sought in its sole discretion.
- 1.9 The discretion and decision of VC&MD, TSREDCO, Hyderabad in respect of the 'EOI' shall be final and shall not be open to be challenged in any Court of Law.

2. FINAL DECISION MAKING AUTHORITY:

TSREDCO, reserves the right to accept or reject any application and/or to annul the selection process and reject all applications at any time without assigning any reason or incurring any liability to the applicants.

3. PARTICULARS:

The particulars of the project given in Section-I are indicative only and subject to change and may be considered only as advance information to assist the prospective applicants.

4. ORGANIZATIONAL STRUCTURE

The applicant should have sufficient number of architects, structural Engineers and other specialist professionals. The applicant shall submit a list of key professionals stating clearly how they would be deployed in this project. The in-house capability of the firm should be brought out clearly indicating the disciplines for which the firm would like to take consultancy from consortium members / sub consultants, if any. All such consortium members sub consultants shall also furnish the details required. Those applicants who satisfy the above requirements are liable to be disqualified if they have:

- Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the EOI document.
- Record of poor performance such as abandoning project, not properly completing the assigned project, or financial failures/weaknesses etc.

5. INFORMATION TO BE GIVEN IN THE REQUIRED FORMATS:

Applicant shall furnish the following:

5.1 Organization information

Applicant is required to submit the information in respect of his organization in (Form- A).

- Name & postal address, Telephone & Fax Number etc.
- Year of establishment and commencement of practice.
- Copies of original documents defining the legal status, place of registration and principal places of business.
- Name & title of Directors and Officers to be concerned with the project, with designation of individuals authorized to act for the organization.
- Information on any litigation in which the applicant was involved during the last five years including any current litigation.
- Authorization to seek detailed references.
- Brochures and annual reports of last three years
- Number of architects and other professionals indicating their deployment in the proposed work.
- Curriculum vitae of key professionals (Format 'B').

5.2 List of Projects

List of similar assignments / projects successfully completed / ongoing during the last five years (Form C – 'i & ii')

6. LETTER OF TRANSMITTAL

The applicant should submit the letter of transmittal attached with the 'EOI' document.

7. DISCLAIMER

The information in this document has been prepared to assist the Prime Architect and Engineering Design Consultant firm/s in preparing the non binding EOI and it is clarified that:

- I. It does not constitute an invitation to offer or an offer in relation to the transaction.
- II. This document does not constitute any contract or agreement of any kind whatsoever.
- III. This document does not, and does not purport to contain all the information that interested

Prime Architect and Engineering Design Consultant firm/s/ and their advisors would desire or require in reaching decisions as to the requirement. Interested Prime Architect and Engineering Design Consultant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.

- IV. Neither the information in this document nor any other written or oral information in relation to the requirement or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transaction and should not be relied on as such. Neither TSREDCO, Hyderabad nor their employees or advisors shall be liable to any interested party or any Entity under any law including the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expenses or damage which may arise, or be incurred, or suffered, in connection with this document, or any matter that may be deemed to form part of this document, or any other information supplied by or on behalf of TSREDCO, Hyderabad or their employees or advisors or otherwise arising in any way from the selection process mentioned herein.
- V. TSREDCO, Hyderabad is not bound to accept any or all the EOIs. TSREDCO, Hyderabad reserves the right to reject any or all EOIs without assigning any reasons. No applicant shall have any cause of action or claim against TSREDCO, Hyderabad or its officers, employees, advisors, agents, successors or assignees for rejection of this EOI.
- VI. Failure to provide information that is essential to evaluate the applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the applicant.
- VII. It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither TSREDCO, Hyderabad nor any of their officers or employees or advisors or agents make any representation or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by TSREDCO, Hyderabad or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.

LETTER OF TRANSMITTAL

FROM:

To:

Vice Chairman & Managing Director
Telangana State Renewable Energy Development Corporation Ltd (TSREDCO),
D.No. 6-2-910, Visvesvaraya Bhavan, II floor
The Institution of Engineers Building,
Khairatabad, Hyderabad - 500 004.
Telangana State, India

Subject: Submission of EOI from Architects / Architectural firms for providing Architectural consultancy for Sy No 42/4, Khanamet, Serlingampally, Near Hitex, Hyderabad, Telangana state- Reg

Sir,

Having examined the details given in EOI Notice and EOI document for the above project, I/we hereby submit the relevant information.

1. I / We hereby certify that all the statements made and information supplied in the enclosed forms A to C (i & ii) and accompanying statements are true and correct.
2. I / We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
3. I / We also agree that TSREDCO, Hyderabad or their authorized representatives can approach individuals, employers and firms to verify our competence and general reputation.
4. I / We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following projects along with prescribed format:

Name of project

Certificate from
Signature(s) of Applicant(s)

Enclosures

Seal of applicant

Date of submission

SECTION – III FORM – ‘A’

ORGANISATIONAL STRUCTURE

(To be furnished for each member of consortium / sub consultant)

1	Name & Address of the applicant with Telephone No./Fax No	
2	a. Year of Establishment	
3	Date & Year of commencement of practice.	
4	Legal status of the applicant (attach copies of original document defining the legal status)	
5	A proprietary firm/ A firm in partnership/ A limited company or Corporation / Joint venture / Consortia	
6	Names of Directors & other executives with designation	
7	Designation of individuals authorized to act for the organization.	
8	Total No. of professional staff:- Architects: Structural Engineers: Quantity Surveyors: Others:	

9	Was the applicant ever required to suspend the project for a period of more than six months continuously after you commenced the planning? If so, give the name of the project and reasons of suspension of project.	
10	Has the applicant or any partner in case of partnership firm, ever abandoned the awarded project before its completion? If so, give name of the project and reasons for abandonment.	
11	Has the applicant or any constituent partner in case of partnership firm, ever been debarred / black-listed for competing in any organization at any time? If so, give details.	
12	Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
13	Any other information considered necessary but not included above.	

Signature with company seal

SECTION – III FORM – ‘B’

**Format of Curriculum Vitae (CV) of Key Professionals
(To be furnished for each member of consortium / sub consultant)**

Name of Firm:	
Professional:	
Date of Birth:	
Years with Firm	
Nationality:	
Membership in Professional Society	
Detailed Task Assigned:	

Key Qualifications:

[Give an outline of staff member’s experience and training relevant to responsibility in context of assignment. Describe degree of responsibility held by staff member on relevant previous assignment and give dates and location. Use up to half a page.]

Education:

[Summarize college/university and other specialized education of staff member, giving names of schools, dates attended and degree(s) obtained. Use up to a quarter page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, name(s) of employing organization(s), title of positions held and location of assignments. For experience in last ten years, also give type of activities performed and client references, where appropriate. Use up to three quarter of a page.]

Details of medal / award conferred for their works from nationally / internationally recognized prestigious Institutes like Indian Institute of Architects :

[Indicate details of works awarded, awards and the Institute from where the award / medal has been awarded]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these bio-data correctly describe my qualifications, my experience and myself.

Date Signature of Staff Member or authorized representative of the firm

SECTION – III Form C - ‘ I ’

Details of Architectural Concept & Designs executed during the last five years (Completed) – use separate sheet for each project completed

Sl.No	Name and location of the project with name, address of the client with, contact name and other particulars to whom the reference can be made	In house services rendered for the Project		Sub consultants for the project		Value of Work Order in INR. Along with copy of work order	Value of work executed in INR. Along with copy of completion certificate	Duration of the project with Date of commencement and completion Details of delays if any, to be mentioned	Name of the Project Incharge & Key Staff and nos. of staff involved	Salient features / design concept of the Project	Any other remarks
		Services including Design & Detailing	Yes / No	Services including Design & Detailing	Yes / No						
		Architectural Brief Architectural Structural- Civil Public Health Electrical Fire fighting HVAC Elevators Audio Visual LAN Communication Interiors Acoustics Access Control and Building Automation Landscape Others		Architectural Brief Architectural Structural- Civil Public Health Electrical Fire fighting HVAC Elevators Audio Visual LAN Communication Interiors Acoustics Access Control and Building Automation Landscape Others							

Note : FORM C - ‘ ii ’ in similar format shall be enclosed by the applicants indicating projects under execution along with the status.

SECTION – IV Form C - ' II '

Details of Architectural Concept & Designs (on going Projects) – use separate sheet for each project

Name of Work and Location	Contract amount	Date of award	Stipulated date of Completion	Actual date of Completion	Name and address of client	Name and phone no of client's contact person

Please attach evidence like copy of award letter issued by client/ architect/ work order/copy of final bill etc.

SECTION – V Form D'

(Financial): Bid -Fees for Professional services

FEES FOR PROFESSIONAL SERVICES:

DESCRIPTION	UNIT	IN FIGURE	IN WORDS
Architectural consultancy work	Percent (%)on the award of work		

Note:

- I. Please note that in case project is not approved from Dept , No payment will be released to architect.
- II. Each bill is to be raised after completion of respective stage.
- III. A retention amount equal to 5% of each bill amount shall be retained with ICAT and same (without interest) shall be released after one year from the project completion date.
- IV. Before release of payment at stage 4 (Stage of Payment), architect will be required to submit three copies of all the GFC drawings in HARD COPY and in DVD.(Autocad & PDF).
- V. GST shall be payable on the prevailing rates on the date of billing.
- VI. TDS shall be deducted as per the income tax law.
- VII. The Section -V, Form D (financial Bid) shall be submitted on the architects company letter head.
- VIII. All the pages of the EoI shall be signed & stamped.
- IX. Any query must be addressed to togm@tsredco.telangana.gov.in within 7 days of the publishing of this EoI. Pre-bid meeting is scheduled on 18th March 2019 at 11:00 hrs