



## Telangana State Renewable Energy Development Corporation Ltd. (TSREDCO)

(A State Govt. Company)

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**Application for Empanelment of Energy Consultancy firm/Company/ Organization or ESCOs for conducting Energy Conservation studies in Telangana under the provisions of Energy Conservation Act, 2001 for the year 2019-20 to 2023-24<sup>1</sup>.**

**Applying as Energy Consultancy Firm  / Applying as ESCO  (select the appropriate box)**

**New Registration  / Renewal<sup>2</sup>  (select the appropriate box)**

1)	Name of the Energy Consultancy firm / Company/ Organization <sup>3</sup> (Enclose the copy of firm /organization registration <b>as Annexure 1</b> )																					
2)	Contact Details of the Organization (Full Address along with Phone No., Fax No.s and E-mail)																					
3A)	<p>The Energy Consultancy Firms/ Company/ Organizations - details to be enclosed</p> <p><b>{Option 1: Minimum one Accredited Energy Auditor (AEA) and Three Certified Energy Auditors (CEAs) (OR)</b></p> <p><b>Option 2: Minimum one Accredited Energy Auditor (AEA), Two Certified Energy Auditors (CEAs) and one Certified Energy Manager (CEM) should be with the firm}</b></p> <p>In case, the firm has associated CEAs /AEAs as members, a consent letter from AEAs/ CEAs to be enclosed accepting to work with the respective firm under the terms &amp; conditions of the empanelment procedure of TSREDCO.</p> <p>Enclose duly signed detailed CVs of AEA, CEA &amp; CEM along with respective BEE certificate as <b>Annexure 3</b></p> <p><b>Note:</b> The associated AEA/CEA shall not apply with any other firm in this empanelment and CEM &amp; CEA working (as a full time employment) in an organization is not eligible for association. If this case arises, the firm empanelment will be rejected and blacklisted.</p>	<p>Option 1 <input type="checkbox"/> or Option 2 <input type="checkbox"/> (tick the appropriate option)</p> <ul style="list-style-type: none"><li><b>Accredited Energy Auditor:</b><table border="1"><tr><td>Name</td><td></td></tr><tr><td>Reg.No.</td><td></td></tr></table></li><li><b>Certified Energy Auditors</b><table border="1"><tr><td>Name</td><td></td></tr><tr><td>Reg.No.</td><td></td></tr><tr><td>Name</td><td></td></tr><tr><td>Reg.No.</td><td></td></tr><tr><td>Name</td><td></td></tr><tr><td>Reg.No.</td><td></td></tr></table></li><li><b>Certified Energy Manager</b><table border="1"><tr><td>Name</td><td></td></tr><tr><td>Reg.No.</td><td></td></tr></table></li></ul>	Name		Reg.No.		Name		Reg.No.		Name		Reg.No.		Name		Reg.No.		Name		Reg.No.	
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<sup>1</sup> The empanelment will be renewed every year for a period of maximum 5 years on submission of necessary and supportive documents to TSREDCO H.O. every year before completion of the financial year.

<sup>2</sup> Already empaneled firm also submit the same application form with supportive documents without DD

<sup>3</sup> If the company wants to empanel for both EA consulting firm and ESCO, two applications to be submitted to TSREDCO.

3b)	In case of Energy Service Companies (ESCO), please submit the ESCO Accreditation/ Certification by BEE	
.a)	Number of years of service in energy audit (Enclose past work order copies as Annexure 4a)	_____ Years
4.b)	No. of energy studies conducted so far (Enclose the details of energy studies conducted in Industries/ Buildings/ DCs etc along with completion Certificates as proofs as Annexure 4b)	
5.a)	Enclose minimum one Energy Audit report or DPR per each sector, maximum of two such reports in case of more sector experience (Energy efficiency projects only) as Annexure 5a	
5.b)	Achievements/ Appreciations shall be enclosed separately as Annexure 5b (if any)	
6)	List of measuring instruments available along with specifications of instruments (Enclose list of instruments and Calibration Certificates as Annexure 6)	
7)	Turnover details for the following three years 1.2018-19 2.2017-18 3.2016-17 (Enclose Annual Reports Certified by the CA / Turnover Certificate certified by CA as Annexure 7)	
8)	Details of Registration fee (Enclose the Original DD along with Application form before Annexures) <b>Payable at Hyderabad in favour of TSREDCO</b>	DD No. _____ Date: _____ Amount Rs. _____ Name of the Bank and branch: _____
9)	Contact Person for Communication	Name: _____ Designation: _____ Email ID: _____ Mobile No.: _____

- I / We are willing to conduct the energy audit to the Buildings, SMEs, Large Industries / Designated Consumers/ as specified by the SDA as per the provisions of Energy Conservation Act 2001 and submit the energy audit reports as a record to the State Designated Agency.
- I / We agree, with the rates fixed by the SDA for conducting energy study on case to case basis and based on the preliminary assessment report on work load by the Energy Consulting Firms/ Company/Organizations by calling sealed quotations from the enlisted.
- I / We know that there would not be any right to me/us to impress upon TSREDCO to award Energy Auditing work during the year of empanelment.
- I / We don't have objection to pay 5% + GST of the audit fee to the State Designated Agency (SDA) as Service Charge.
- I / We abide by the rules and regulations as fixed by the State Designated Agency and Bureau of Energy Efficiency (BEE) from time to time.
- I / We certify that the information mentioned above is correct as per my knowledge / record.

Date:

Signature:

Name in full:

Designation:

Company seal:

**TELANGANA STATE RENEWABLE ENERGY DEVELOPMENT CORPORATION LTD  
HYDERABAD**

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**Guidelines for New Registration/ Renewal for energy consulting firms with SDA for the year 2019-20**

- 1) To consider for new Registration for Energy Consultancy firms / Company/Organizations, they should be enclosed the copies of certificates issued by BEE, New Delhi.
- 2) **Eligibility criteria:**

S.No	Application for	Eligibility	Experience	Turnover
1	Energy Consultancy firm	<p><b>Option 1:</b> Minimum one accredited energy auditor and three certified energy auditors (OR)</p> <p><b>Option 2:</b> Minimum one accredited energy auditor and two certified energy auditors and one Certified Energy Manager should be employed/ associated with the firm<sup>4</sup></p> <p>In case, the firm has associated CEAs /AEAs as members, a consent letter from AEAs/ CEAs to be enclosed accepting to work with the respective firm under the terms &amp; conditions of the empanelment procedure of TSREDCO.</p> <p>Enclose duly signed detailed CVs of AEA, CEA &amp; CEM along with respective BEE certificate</p> <p><b>Note:</b> The associated AEA/CEA shall not apply with any other firm in this empanelment and CEM &amp; CEA working as a full time employment in an organization is not eligible for association. If this case arises, the firm empanelment will be rejected and blacklisted.</p>	3 years of service in Energy Audit	Average of Rs.20 Lakhs in last 3 years
2	ESCO	The company shall be already empaneled with BEE as ESCO. The valid proof of certificate shall be submitted along with the application form		

- 3) In case of Energy Consultancy firm / Company/Organizations, have experience in different sectors, a sector specific EA report maximum of two EA reports to be submitted by them shall be furnished along with application.

<sup>4</sup> In case, the firm associated with CEA /AEA members and also their consent letters to be submitted to TSREDCO

- 4) Energy Consultancy firms/ Company/Organizations should submit the list of measuring instruments for EA along with valid calibration certificates to TSREDCO along with the application. The empaneled firms shall submit the same to TSREDCO before every Financial Year for further renewal process.
- 5) The Consultancy firm / Company/Organizations have to furnish PAN / GST Registration Number and latest IT return copy along with application for registration.
- 6) INR 25,000 + GST @18% is to be paid towards registration fee by way of DD drawn in favor of "TSREDCO" payable at Hyderabad. However, the renewal will be based on the submission of necessary /support documents by end of every financial year up to 5 years (2019-2024).
- 7) The Energy Consultancy firm/ Company/Organizations have to pay 5% + GST of Energy Audit fee to TSREDCO towards service charges.
- 8) The last date for submission of application is 31.07.2019

**Checklist:**

S.No	Particulars	Check Box
1	Filled Application form	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Demand Draft for Rs.25000 + 18% GST in favour of TSREDCO payable at Hyderabad	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Registration copy of firm/organization as Annexure 1	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Consent letter from AEAs/ CEAs with BEE certificate	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	CVs of AEA, CEA & CEM along with respective BEE certificate as Annexure 3	Yes <input type="checkbox"/> No <input type="checkbox"/>
6	If ESCO, the Accreditation/ Certification by BEE	Yes <input type="checkbox"/> No <input type="checkbox"/>
7	Past work order copies as Annexure 4a	Yes <input type="checkbox"/> No <input type="checkbox"/>
8	Work completion Certificates as proofs as Annexure 4b	Yes <input type="checkbox"/> No <input type="checkbox"/>
9	EA Report or DPR as Annexure 5a	Yes <input type="checkbox"/> No <input type="checkbox"/>
10	Achievements/ Appreciations, if any, as Annexure 5b	Yes <input type="checkbox"/> No <input type="checkbox"/>
11	List of instruments and Calibration Certificates as Annexure 6	Yes <input type="checkbox"/> No <input type="checkbox"/>
12	Annual Reports Certified by the CA/ Turnover Certificate certified by CA as Annexure 7	Yes <input type="checkbox"/> No <input type="checkbox"/>

Note: The applicant shall enclose the relevant documents with appropriate annexures as mentioned